

**HEARING AND SPEECH EXAMINING BOARD
MINUTES
APRIL 22, 2013**

PRESENT: Okie Allen, Samuel Gubbels, Doreen Jensen, Steven Klapperich, Edward Korabic, Thomas Sather, Patricia Willis and Peter Zellmer

STAFF: Dan Williams, Executive Director; David Carlson, Communications Specialist; and Angela Hellenbrand, Executive Director

CALL TO ORDER

Steven Klapperich, Chair, called the meeting to order at 1:29 p.m. A quorum of 8 was present.

APPROVAL OF AGENDA

Amendment:

- Remove Item N.
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MOTION: Edward Korabic moved, seconded by Samuel Gubbels, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 7, 2013

MOTION: Doreen Jensen moved, seconded by Thomas Sather, to approve the Minutes of January 7, 2013 as published. Motion carried unanimously.

MOTION: Okie Allen moved, seconded by Doreen Jensen, to acknowledge the Chair's appointment of Thomas Sather as a Credentialing Liaison in place of Doreen Jensen. Motion carried unanimously.

EXECUTIVE DIRECTOR MATTERS

MOTION: Peters Zellmer moved, seconded by Patricia Willis, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

- MOTION:** Peter Zellmer moved, seconded by Doreen Jensen that the Board delegates authority to the Chair or designated Section member to sign documents on behalf of the Section. In order to carry out duties of the Board, the Chair or Board member has the ability to delegate this signature authority to the Executive Director for purposes of facilitating the completion of assignments during or between meetings. The Chair or the Board member may delegate the authority to the Executive Director, to sign the name of the Chair or Board member on documents as necessary. Motion carried unanimously.
- MOTION:** Peter Zellmer moved, seconded by Samuel Gubbels, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.
- MOTION:** Peter Zellmer moved, seconded by Doreen Jensen, to adopt the Roles and Authorities Delegated to the Monitoring Liaison document. Motion carried unanimously.

LEGISLATIVE ADMINISTRATIVE RULES MATTERS

- MOTION:** Okie Allen moved, seconded by Peter Zellmer, to acknowledge that the Board has completed a review of all HAS Code chapters pursuant to Executive Order 61 and is recommending no changes. Motion carried unanimously.
- MOTION:** Peter Zellmer moved, seconded by Okie Allen, to research the possibility of adding an exam day the first week of June for Hearing Instrument Specialist and Audiologist licensees. Motion carried unanimously.
- MOTION:** Peter Zellmer moved, seconded by Edward Korabic, to have staff continue work on HAS 6.10 and bring a draft to the July Board meeting for consideration. Motion carried unanimously.
- MOTION:** Thomas Sather moved, seconded by Doreen Jensen, to approve all changes made in the Speech Language Pathology Positions Statement included in the

packet for today's meeting and attached to these minutes. Motion carried unanimously.

MOTION: Samuel Gubbels moved, seconded by Edward Korabic, to have DSPS staff research, for the next meeting, the range of times needed for administrative processing of all applications. Motion carried unanimously.

MOTION: Okie Allen moved, seconded by Thomas Sather, to have a discussion at the next meeting regarding the IHS ILE exam. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Zellmer moved, seconded by Samuel Gubbels, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); to consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b) and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)) and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Motion carried unanimously in a roll call vote. Okie Allen-yes; Samuel Gubbels-yes; Doreen Jensen-yes; Steven Klapperich-yes; Edward Korabic-yes; Thomas Sather; Patricia Willis-yes; and Peter Zellmer-yes.

Open session recessed at 4:19 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Doreen Jensen moved, seconded by Edward Korabic, to reconvene into open session. Motion carried unanimously.

Open session reconvened at 4:34 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Samuel Gubbels moved, seconded by Doreen Jensen, to affirm the following actions taken in closed session. Motion carried unanimously.

DELIBERATION ON ADMINISTRATIVE WARNING(S)

MOTION: Peter Zellmer moved, seconded by Patricia Willis, to issue an Administrative Warning in case number 12 HAD 005/M.E.S. Motion carried unanimously.
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CASE CLOSINGS

MOTION: Edward Korabic moved, seconded by Samuel Gubbels, to close case 12 HAD 005/A.B. for No Violation. Motion carried unanimously.

MOTION: Edward Korabic moved, seconded by Samuel Gubbels, to close case 12 HAD 007 for Insufficient Evidence. Motion carried unanimously.

GRANTING OF LICENSES

MOTION: Edward Korabic moved, seconded by Okie Allen, that the Board ratify the scores from the April 22, 2013 exams and give Steven Klapperich the authorization to grant the licenses. Motion carried unanimously.

ADJOURNMENT

MOTION: Okie Allen moved, seconded by Thomas Sather, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 4:37 p.m.